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2019-2020 TRANSFER INFORMATION FOR PARENTS

IntraDistrict Transfers (EUSD School to EUSD School)

The Open Enrollment period for IntraDistrict Transfer Requests is February 1 – 28, 2019. For IntraDistrict Transfers, all students must be registered in the Home Connection Portal. An Intra-District online form will be sent to the Home Connection Portal of those students who indicate a desire to transfer in their registration.

All returning students will receive the IntraDistrict Transfer Form in their Home Connection Portal or once your Home Connection Portal account is created. Ask your school office for your child's Access Code to create your account.

You may apply to more than one school, but only one form is needed for each child. Placements are made based on space availability, and according to the reason for the request. All students who apply will be placed on a list in the order their applications are received. Notification regarding the application status will be mail, email or an electronic notice of approval from IlluminateEd.

Children starting kindergarten or otherwise new to the District who desire a transfer should apply in February or as soon thereafter as possible. In order to be eligible for a transfer, students must be enrolled at their school of residence. Kindergarten Registration is in February.

Dual Language Immersion Program

If you live within EUSD boundaries, but not within the Capri or Paul Ecke Central residence areas, and you wish to participate in the Dual Language Immersion (DLI) Program at Capri or Paul Ecke Central Elementary, you should complete an IntraDistrict transfer request before February 28th or as soon as possible.

All interested district parents are required to attend an information meeting on March 4th at Paul Ecke Central, March 6th at Ocean Knoll or March 11th at Capri, and complete an application for the DLI Program. Additionally, all students who wish to participate in the lottery MUST enroll at their school of residence. A lottery will be held and parents notified of their status by the end of April.

District of Choice (Interdistrict) Transfers

The application period for District of Choice (Interdistrict) transfer requests is November 1 – December 31, 2018. Applications for District of Choice transfers are available [here](#) or at the EUSD Business Office, Suite 204. Duplicate, incomplete and applications received or postmarked AFTER December 31, 2018 will NOT be processed. Students do not need to be released from their district of residence to submit an application and be accepted. Only a very limited number of new transfers are accepted by EUSD each year, and InterDistrict students are placed only after all IntraDistrict requests have been granted. If the number of applications exceeds the number of available spaces, a public lottery will be conducted at the February 2019 Board meeting. If the number of applications does not exceed the number of available spaces, all applications received by December 31, 2018 will be approved. Letters will be mailed on February 15, 2019 with the determination of your application. Tentative school assignments will be made in May 2019. **PLEASE NOTE: School assignments are based upon space availability. Your school assignment may be changed through August 16, 2019.**

Interdistrict Attendance Permits (Another district to EUSD)

Interdistrict Attendance Permits for students not participating in the District of Choice Program may be approved only for the following reasons:

- 1) When the student has been determined by staff of either the district of residence or EUSD to be a victim of an act of bullying as defined in Education Code 48900.
- 2) To allow the student to complete a school year when his/her parents have moved out of the district during the year, as long as that move occurs after February 1. Students who move out of district boundaries prior to February 1 will be expected to enroll at their new district of residence to complete the school year.
- 3) To allow a student to remain with a class graduating year (6th graders only).