

Board Policy 5111 Admission

Age of Admission

Proof of age shall be required of all enrolling students. The legal evidence of age, in order of desirability are: a certified copy of a birth certificate, baptism certificate, passport, immigration certificate, or affidavit from the parent/guardian.

Entrance Age Requirements

Kindergarten

A child shall be admitted to a kindergarten maintained by the school district at the beginning of a school year, or at a later time in the same year if the child will have his/her fifth birthday on or before September 1 of the 2014-2015 school year and each year thereafter. Early entrance to Kindergarten is not permitted.

First Grade

A child shall be admitted to a first grade maintained by the school district if the child will have his/her sixth birthday on or before September 1 of the 2014-2015 school year and each year thereafter.

A child who has completed a year of kindergarten maintained by a private or public school shall be admitted to first grade unless the parent/guardian and the school district agree that the child may continue in kindergarten for not more than an additional school year. (Education Code [48011](#))

Grades 1 - 6

When a child has been legally enrolled in the public schools of another district within or out of state, he/she may be enrolled in school and placed in the grade attained in the former school. The parent/guardian should be advised that the principal may adjust grade placement at a later date if conditions warrant. When adjustments are necessary, the parent/guardian is informed and a parent conference may be arranged by the principal. Students entering from outside of the United States, where grade systems vary, will be placed age appropriate pending any necessary adjustments.

Early Entrance to First Grade

A child who has been lawfully admitted to kindergarten may be placed in the first grade at the discretion of the Superintendent's designee if the child is ready for first grade work.

Procedure for Early Entrance to *First Grade*

The Superintendent's designee shall investigate a proposed placement in first grade to ensure that the following State Board of Education criteria, pursuant to 5 CCR [200](#):

1. The child is at least five years of age.
2. The child has attended a public school kindergarten for a long enough time to enable school personnel to evaluate the child's ability.
3. The child is in the upper five percent of the child's age group in terms of general mental ability.
4. The physical development and social maturity of the child are consistent with the child's advanced mental ability.
5. The parent/guardian has filed a written statement with the district that approves placement in first grade.

Appeal Procedure

The parents/guardians has the right to appeal the decision to the district Superintendent. The appeal must be filed in the Superintendent's office within 15 calendar days after receiving notification of disapproval. Within 10 days of receipt of the appeal, a meeting with the Superintendent (or designee) and parents/guardians will be held. Superintendent (or designee) will make the final decision within five days.

Regulation BP/AR 5111 ENCINITAS UNION ELEMENTARY SCHOOL DISTRICT

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