

**AGENDA FOR SPECIAL MEETING  
OF THE BOARD OF TRUSTEES**

**ENCINITAS UNION SCHOOL DISTRICT**  
101 South Rancho Santa Fe Road  
Encinitas, California 92024



***Welcome to the special meeting of the  
Encinitas Union School District Board of Trustees.***

**CLOSED SESSION**

The Board will meet in Closed Session to consider matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations authorized by the Brown Act. A report of action(s) taken in Closed Session will be presented as an item on the Public Session Agenda.

**PUBLIC COMMENT**

Members of the audience may address the Board of Trustees on items listed on the special meeting agenda. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Board should submit to the Executive Assistant to the Superintendent, prior to the meeting, a blue Public Comment card available on the information table. You will be called upon, when the agenda item is addressed by the Board. Please address the Board of Trustees from the podium by first stating your name and address.

In accordance with the Brown Act, no action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) place the item on a future agenda.

**CONSENT ITEMS**

All matters listed under consent are those in which the Board has previously deliberated or are considered routine items of business. An administrative recommendation for each item is contained in the agenda item description. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items. To address an item on the consent calendar, please follow the procedure described under Public Comment.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting or less than 24 hours prior to the meeting, may be viewed at the district office, 101 South Rancho Santa Fe Road, Encinitas, CA 92024 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Office of the Superintendent at 760 944-4300, ext. 1111.

**AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 944-4300, Extension 1111. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

May 17, 2017

PUBLIC SESSION – 8:15 a.m.

**MEETING TO BE HELD AT**  
**Park Dale Lane Elementary**  
2050 Park Dale Lane, Encinitas, CA 92024

**AGENDA**

*(A copy of the agenda is available online at [www.eusd.net](http://www.eusd.net) prior to the close of business on the Friday preceding the meeting or 24 hours for a special board meeting. A printed copy may also be obtained at the District Office.)*

1. CALL TO ORDER

2. ROLL CALL: Mrs. Emily Andrade  
Mrs. Leslie Schneider  
Mr. Gregg Sonken  
Mrs. Marla Strich  
Mrs. Rimga Viskanta

3. OPENING FUNCTIONS

- a. Pledge of Allegiance

4. PUBLIC COMMENT – Agenda Item(s)

Members of the audience may address the Board of Trustees on items listed on the special meeting agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Board should complete and submit, prior to the meeting, a blue Public Comment card available on the information table. (See agenda cover page for instructions.)

5. AWARD OF BID B-2223 - FLORA VISTA MODERNIZATION PROJECT

Pursuant to Public Contract Code 20111, the District shall secure bids for Public Works contracts involving an expenditure of more than \$15,000 and award to the lowest responsive and responsible bidder.

Action Recommended: It is recommended that the Board of Trustees approve the Award of Bid #B-2223, for installation of solatubes, fire alarm upgrades, flooring, roofing and other site work at Flora Vista to MA Stevens for the sum of \$1,380,000.

6. BOARD / SUPERINTENDENT COMMUNICATIONS

General written and /or oral communications and discussion to include appropriate or timely Reports by Board or Superintendent on matters relating to: Strategic Planning, Encinitas Educational Foundation, Legislative Action Network, North Coastal Consortium Special Education, California School Board Association, Upcoming Projects, Current Activities, Curriculum Updates, Business and Facilities Updates, Personnel Updates, Instructional Materials Updates, Goals and Objectives, Conference Reports, Interagency Agreements and Activities, Committee Reports and written communications.

7. ADJOURNMENT

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● Encinitas Union School District is a Tobacco-Free District. Smoking is prohibited on District property at all times. ●

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at 760.944.4300, Ext. 1111.

**District Target:** Legal Compliance

- Action
- Consent Calendar
- First Reading
- Information
- Presentation
- Public Hearing
- Recognition
- Roll Call Vote Required

**Subject:** **AWARD OF BID B-2223 – FLORA VISTA MODERNIZATION PROJECT**

**Background:** Pursuant to Public Contract Code 20111, the District shall secure bids for Public Works contracts involving an expenditure of more than \$15,000 and award to the lowest responsive and responsible bidder.

The District requested bids for upgrades, including the installation of solatubes, fire alarm upgrades, service kitchen remodel, site work and other improvements at Flora Vista Elementary via public advertisement in The Daily Journal on April 13, 2017 and April 20, 2017. Three potential bidders attended the job walk on April 21, 2017. On May 4, 2017, the following bid abstract was read publicly:

COMPANY	BASE BID	ALTERNATE #1	ALTERNATE #2
GEM Industrial Electric, Inc.	\$ 1,177,000	\$ 388,000	\$ 293,700
MA Stevens Construction, Inc.	\$ 1,124,000	\$ 485,000	\$ 256,000
TELACU Construction Management, Inc.	\$ 1,216,200	\$ 466,715	\$ 246,023

All licenses and bonds have been carefully reviewed. There were two (2) alternates requested for this project. These alternates included: #1-Service Kitchen and #2-Flooring. A decision was made by management to award Alternate #2.

**Attachments:** None

**Fiscal Impact:** \$1,380,000 (PROP P Funded)

**Recommendation:** Award of Bid #B-2223, for installation of solatubes, fire alarm upgrades, flooring, roofing and other site work at Flora Vista to MA Stevens for the sum of \$1,380,000.

**Prepared by:** Ami Shackelford, Assistant Superintendent of Business Services

**Submitted by:** Timothy B. Baird, Ed.D., Superintendent

**MOTION BY:**

**SECONDED BY:**

**ENCINITAS UNION SCHOOL DISTRICT  
BOARD AGENDA ITEM: 5**

**MEETING DATE: May 17, 2017  
AWARD OF BID B-2223 – FLORA VISTA  
MODERNIZATION PROJECT**

PASSED AND ADOPTED by said Board of Trustees on May 17, 2017, by the following vote:

AYES:	_____	MEMBERS
NOES:	_____	MEMBERS
ABSTAIN:	_____	MEMBERS
ABSENT:	_____	MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )   SS

I, \_\_\_\_\_, Clerk of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Signature of Clerk: \_\_\_\_\_