

**ENCINITAS UNION SCHOOL DISTRICT**

101 South Rancho Santa Fe Road  
Encinitas, California 92024

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

September 27, 2016

The meeting was Called to Order by Board President Emily Andrade at 9:07 a.m.

CALL TO ORDER

Members Present:

Mrs. Strich, Ms. Sinay, Mrs. Andrade

ROLL CALL

Members Absent:

Mrs. Skiljan, Mr. Sonken

The flag salute was led by Board Member Marla Strich.

FLAG SALUTE

There were no requests from the public to address the Board of Trustees.

PUBLIC COMMENT

The Board of Trustees convened to Closed Session: PUBLIC EMPLOYMENT, Title: Principal, *Government Code § 54957* and PUBLIC EMPLOYEES DISCIPLINE / DISMISSAL / RELEASE, *Government Code § 54957* at 9:10 a.m.

CLOSED SESSION

The Board of Trustees reconvened to Open Session at 10:00 a.m.

OPEN SESSION

Board President Emily Andrade reported that no action was taken in Closed Session.

REPORT OF ACTION  
TAKEN IN CLOSED  
SESSION

The Board of Trustees were presented with policies and regulations as recommended for first reading.

RECOMMENDED  
BOARD POLICY  
UPDATES – FIRST  
READING

The Accountant and Payroll Technician job descriptions were provided to the Board of Trustees for first reading.

BUSINESS  
DEPARTMENT JOB  
DESCRIPTIONS –  
FIRST READING

The Coordinator of Enrichment Programs job description was provided to the Board of Trustees for first reading.

COORDINATOR OF  
ENRICHMENT  
PROGRAMS POSITION  
– FIRST READING

The Board of Trustees were presented with updates to policies and regulations for first reading at the September 13, 2016 meeting. Moved by Ms. Sinay, seconded by Mrs. Strich, the Board of Trustees approved the recommended policy and administrative regulations, with the exception of BB 9223 which will be reviewed and placed on a future board agenda, by the following vote:

APPROVAL OF BOARD  
POLICY AND  
ADMINISTRATIVE  
REGULATION UPDATES

AYES: Mrs. Andrade, Ms. Sinay, Mrs. Strich

NOES: None

ABSENT: Mrs. Skiljan, Mr. Sonken

Motion carried.

Moved by Mrs. Strich, seconded by Ms. Sinay, the Board of Trustees adopted Resolution 08-1617 – Requesting Credit Card Services from Mission Federal Credit Union, by the following vote:

ROLL CALL VOTE:

AYES: Mrs. Andrade, Ms. Sinay, Mrs. Strich

NOES: None

ABSENT: Mrs. Skiljan, Mr. Sonken

Motion carried.

RESOLUTION 08-1617 –  
REQUESTING CREDIT  
CARD SERVICES FROM  
MISSION FEDERAL  
CREDIT UNION

Moved by Mrs. Strich, seconded by Ms. Sinay, the Board of Trustees adopted Resolution 09-1617 – Designating Authorized Agents to Sign for Cash Clearing, Revolving Cash, and Cafeteria Accounts, by the following vote:

ROLL CALL VOTE:

AYES: Mrs. Andrade, Ms. Sinay, Mrs. Strich

NOES: None

ABSENT: Mrs. Skiljan, Mr. Sonken

Motion carried.

RESOLUTION 09-1617 –  
AUTHORIZING  
SIGNERS ON MISSION  
FEDERAL CREDIT  
UNION ACCOUNTS

Moved by Ms. Sinay, seconded by Mrs. Strich, the Board of Trustees approved out of state travel for Glen Warren and Jodi Greenberger to attend the 2016 Scholastic Education Comprehensive Literacy Summit on October 23-26, 2016 in Washington, D.C., with the addition of conflict of interest language in future board agenda items, by the following vote:

AYES: Mrs. Andrade, Ms. Sinay, Mrs. Strich

NOES: None

ABSENT: Mrs. Skiljan, Mr. Sonken

Motion carried.

OUT OF STATE  
TRAVEL

Moved by Mrs. Strich, seconded by Ms. Sinay, the Board of Trustees approved out of state travel for Glen Warren to attend the National Association of State Boards of Education (NASBE) Annual Conference on October 19, 2016 in Kansas City, Missouri, by the following vote:

AYES: Mrs. Andrade, Ms. Sinay, Mrs. Strich

NOES: None

ABSENT: Mrs. Skiljan, Mr. Sonken

Motion carried.

OUT OF STATE  
TRAVEL


At the August 23, 2016 meeting, the Board of Trustees authorized the district to go out to bid for the installation of a nutritional lab at Farm Lab, with the understanding that the Board must review and approve the bid award before any work begins. Superintendent Timothy Baird reported that the bids for installation of a nutrition lab at Farm Lab were received and were declined, due to the high cost to the bid responses. Therefore, the bid responses will not be brought forth by District for consideration by the Board of Trustees.

BOARD /  
SUPERINTENDENT  
COMMUNICATIONS

The next regular meeting of the Board of Trustees is scheduled for October 18, 2016 at 6:00 p.m. at the EUSD District Office, 101 S Rancho Santa Fe Road, Encinitas, CA 92024.

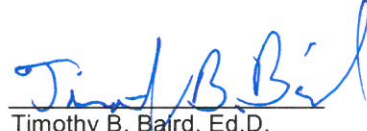
The meeting adjourned at 10:45 a.m.

ADJOURNMENT



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Patricia S. Sinay  
Clerk, Board of Trustees



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Timothy B. Baird, Ed.D.  
Superintendent