

**AGENDA FOR REGULAR MEETING  
OF THE CITIZENS OVERSIGHT COMMITTEE**

**ENCINITAS UNION SCHOOL DISTRICT**  
101 South Rancho Santa Fe Road  
Encinitas, California 92024



***Welcome to the meeting of the  
Encinitas Union School District Citizens Oversight Committee.***

**PUBLIC COMMENT**

Members of the audience may address the Committee on items that are within their subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should submit to the Executive Assistant to the Superintendent, prior to the meeting, a blue Public Comment card available on the information table.

If the item is on the Agenda, please place the item number on the blue Public Comment card. You will be called upon, when the item is addressed by the Committee; or, if the item is not on the agenda, you will be called upon by the Committee Chair during the Public Comment section. Please address the Committee from the podium by first stating your name and address.

**CONSENT ITEMS**

All matters listed under consent are those in which the Committee has previously deliberated or are considered routine items of business. An administrative recommendation for each item is contained in the agenda item description. There will be no separate discussion of these items prior to the time the Committee votes on the motion unless members of the Committee, staff, or public request specific items to be discussed or pulled from the Consent Items. To address an item on the consent calendar, please follow the procedure described under Public Comment.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting or less than 72 hours prior to the meeting, may be viewed at the district office, 101 So. Rancho Santa Fe Road, Encinitas, CA 92024 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Office of the Superintendent, (760) 944-4300, ext. 1111.

**AMERICANS WITH DISABILITIES ACT**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Citizens' Oversight Committee, please contact the Office of the Superintendent at (760) 944-4300, Extension 1111. Notification prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

September 29, 2016

PUBLIC SESSION – 9:00 a.m.

## AGENDA

### MEETING LOCATION

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**OCEAN KNOLL ELEMENTARY SCHOOL**  
**910 Melba Road, Encinitas, CA 92024**

*(A copy of the agenda is available online at [www.eusd.net](http://www.eusd.net) prior to the close of business on the Friday preceding the meeting or 72 hours in advance of the meeting. A printed copy may also be obtained at the District Office.)*

#### 1. CALL TO ORDER

2. ROLL CALL: Roger Bolus                      Jason Booher                      Laurie Chen  
Amy Flicker                                      Angela Hart                                      Bill Kowba

District Representatives: Timothy Baird, Superintendent  
Ami Shackelford, Assistant Superintendent of Business Services

#### 3. OPENING FUNCTION

PLEDGE OF ALLEGIANCE

#### 4. PUBLIC COMMENT – Non-Agenda Items

Members of the audience may address the Citizens' Oversight Committee on items not on the agenda that are within the Committee's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of fifteen (15) minutes per topic. Persons wishing to address the Committee should complete and submit, prior to the meeting, a blue Public Comment card available on the information table. (See agenda cover page for instructions.)

#### 5. REVIEW OF BYLAWS / ELECTION OF OFFICERS

Committee members will review the terms of committee membership and elect a Chairperson and Co-chairperson.

Recommended Action: It is recommended that the Committee nominate and elect a Chairperson and Co-Chairperson for 2016-17.

#### 6. APPROVAL OF AGENDA

Recommended Action: It is recommended that the Committee approve the agenda for the September 29, 2016 meeting.

#### 7. APPROVAL OF MINUTES OF MEETING OF MARCH 17, 2016.

Recommended Action: It is recommended that the Committee approve the minutes from the March 17, 2016 meeting.

#### 8. SITE TOUR OF UPGRADES ON OCEAN KNOLL ELEMENTARY CAMPUS

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• Encinitas Union School District is a Tobacco-Free District. Smoking is prohibited on District property at all times. •

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at 760.944.4300, Ext. 1111.

**9. REVIEW OF PROPOSITION P PROJECT EXPENDITURES**

Assistant Superintendent of Business Services, Ami Shackelford, will review the Proposition P expenditures to date as outlined within the bond measure.

**10. DISCUSSION OF ANNUAL / YEAR END REPORT**

A year-end report, with a financial breakdown of expenditures in the 2015-16 school year through April 7, 2016, was presented to the Board of Trustees in June 2016, by the previous Chairperson. The final report, with expenditures through June 30, 2016, will be prepared and presented to the Board of Trustees in the fall of 2016.

**11. REVIEW OF UPCOMING PROPOSITION P PROJECTS**

Superintendent Timothy Baird will review upcoming Proposition P Projects.

**12. SCHEDULING OF MEETINGS**

Committee members will discuss and schedule the next meeting for 2016-17.

**13. ADJOURNMENT**

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**ENCINITAS UNION SCHOOL DISTRICT**

101 South Rancho Santa Fe Road  
Encinitas, California 92024

**MEETING OF PROPOSITION P CITIZENS OVERSIGHT COMMITTEE**

March 17, 2016

<p>The meeting was Called to Order at 9:04 a.m.</p>	CALL TO ORDER
<p>Members Present: Bill Berrier, Amy Flicker, Allan Juliussen, Roger Bolus, Lloyd O'Connell</p>	ROLL CALL
<p>Members Absent: Kirsten Recce, Rimga Viskanta, Brenda Annibali-Smith</p>	
<p>District Representatives Present: Superintendent Timothy B. Baird Assistant Superintendent Dannielle Brook</p>	
<p>The flag salute was led by Allan Juliussen.</p>	FLAG SALUTE
<p>There were no members of the public that requested to speak to the committee members.</p>	PUBLIC COMMENT
<p>Moved by Mr. Berrier, seconded by Mr. Bolus, the Citizens Oversight Committee unanimously approved the agenda. Motion carried.</p>	APPROVAL OF AGENDA
<p>Moved by Mr. O'Connell, seconded by Mr. Bolus, approved the minutes from the June 4, 2015 Citizens Oversight Committee meeting.</p>	MINUTES 6-4-2015
<p>Moved by Mr. O'Connell, seconded by Mr. Bolus, approved the minutes from the September 17, 2015 Citizens Oversight Committee meeting.</p>	MINUTES 9-17-2015
<p>Moved by Mr. O'Connell, seconded by Mr. Bolus, approved the minutes from the February 4, 2016 Citizens Oversight Committee meeting.</p>	MINUTES 2-4-2016
<p>Superintendent Timothy Baird and Assistant Superintendent of Business Services Dannielle Brook reviewed the annual Proposition P Audit performed by Christy White &amp; Associates. There were no findings or recommendations. It was shared that the audit includes an extensive review, including physical visits of Proposition P projects. Moved by Mr. Berrier, seconded by Mr. O'Connell, the Committee unanimously accepted the Proposition P Audit. Motion carried.</p>	PROPOSITION P AUDIT
<p>Superintendent Timothy Baird reviewed upcoming Proposition P projects with the committee members.</p>	REVIEW OF UPCOMING PROPOSITION P PROJECTS

Several committee members will be ending their term on the Citizens' Oversight Committee at the end of June 2016 and new community members will be joining the Committee to fill the vacancies. Superintendent Timothy Baird shared his appreciation of the time commitment and service to the community. Committee members commended the work of district staff, including the clear, concise, and informative updates to the committee. Meeting dates will be discussed by the incoming committee members in the Fall of 2016.

REVIEW OF  
COMMITTEE  
MEMBERSHIP /  
MEETINGS

The committee discussed the upcoming annual report to the Board of Trustees. The report is an overview of the responsibilities and activities of the committee over the past year and a financial breakdown of expenditures in the 2015-2016 school year, through April 7, 2016. In the fall of 2016, the incoming Chairperson will present an update on the final expenditures through June 30, 2016, following the closure of the budget for the 2015-2016 school year.

DISCUSSION OF  
ANNUAL / YEAR  
END REPORT

Allan Juliussen will present the annual report to the Board of Trustees at the June 21, 2016 regular meeting. The meeting will be held at the EUSD District Office, 101 South Rancho Santa Fe Road, Encinitas, 92024, at 6:00 p.m.

The meeting adjourned at 9:50 a.m.

ADJOURNMENT

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Chairperson

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Timothy B. Baird, Ed.D.  
Superintendent